



**3344-82-01 Deceased student policy.**

(A) Policy statement

Cleveland state university (CSU) strives to provide a safe and positive



- (g) Student employment (if student works on campus)
  - (h) Veterans success (if student is a veteran or military connected student)
  - (i) LGBTQ+ center (if student is known to be LGBTQ+)
- (3) Secondary notifications to ensure streamlined communication to student through campus engagement
- (a) Academic dean(s)
  - (b)
  - (c) CARE team
  - (d) Financial aid
  - (e) Academic advising
  - (f) Treasury services
- (4) Once university connections are identified, the chief student affairs officer or designee will reach out by email to all professors and close connections. They will inform of support options and also make a handout of grief coping recommendations available.
- (5) Students who are identified as having been closely connected to the deceased student will be referred to CARE management for follow-up.
- The chief student affairs officer or designee may convene a meeting with designees from the offices listed above to discuss the matter.
- (6) Student death on campus
- (a) If a student death occurs on campus, CSU PD (216.687.2020) shall be notified immediately. CSU PD will contact the

appropriate emergency medical provider to attend to the body. The CSU PD will investigate all deaths on campus to rule out the possibility of any foul play.

- (b) If a student death occurs in a residence hall, the housing and residence life staff member or designee will immediately involved shall place the call to CSU PD.
- (c) Through above mentioned notifications, counseling services staff will be made aware so they can provide appropriate support. This may include additional walk-in appointment availability, in-class supports, or holding space in residential communities or other areas to attend to community members grieving if deemed appropriate.

(7) Student death off campus

- (a) Response to any death occurring off campus will be handled initially by the local law enforcement agency, medical examiner and/or hospital involved. It is the responsibility of these agencies to notify the next of kin.
- (b) If a death occurs during university sponsored travel, the university staff member accompanying the trip should immediately contact local emergency services and the local law enforcement agency. As soon as possible, the university staff member shall contact the chief student affairs officer or designee.
- (c) If a death occurs while a student is studying abroad:
  - (i) The program leader or representative will contact the center for institutional services and programs and the US embassy or consulate.
  - (ii) The director of the center for international services and programs and/or chief student affairs officer or designee

will coordinate plans for addressing the situation.

(iii) The program leader or representative will follow all aforementioned procedures outlined in the event of a study abroad s

(F) Family communication

(1) The chief student affairs officer or designee who is familiar with the situation may be assigned as the primary contact. The primary contact shall serve as the single point of contact for family members who wish to speak with faculty, staff, or students concerning the death of their s wishes will be taken into account as to what information is shared about how their family member died.

(2) If the deceased student has a family member currently enrolled team to offer support and outreach to faculty.

(3) Under the chief student affairs officer or designee office, CSU may send flowers as appropriate and attend the viewing, wake, funeral, or other commemorative event for the student and their family.

(4) Requests for posthumous or honorary degrees will be relayed to the pursuant to the procedure on posthumous degrees

major(s) for consideration. Upon approval by the academic department(s) and academic college(s), the provost and senior vice president for academic affairs will pose the recommendation before the board of trustees for consideration and approval.

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(G) Campus community notification

(1)

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**Policy Name:** Deceased student policy.  
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**Effective Date:** 02/10/2022  
**Responsible Official:** Chief Student Affairs Officer